

**BOARD OF COUNTY COMMISSIONER'S
MINUTES**

September 26, 2011

The regularly scheduled meeting of the Board of County Commissioners was called to order this 26th day of September, 2011, in meeting room 200 of the Cleveland County Office Building by Chairman George Skinner. Christine Brannon, Deputy County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman
Rod Cleveland, Vice-Chairman
Rusty Sullivan, Absent
Christine Brannon, Secretary

Others present were: David Batton, Sarita Scott, Denise Ellison, Melinda Duke, Brenda Wakeman, Peggy Laizure, Jim Williams, Dan Cary, Andy Rieger, Leroy Krohmer, Jane Cannon, John Anginer, Gayla Sukenis, Valorie Breakall, Bobby Cleveland, T.M. Anderson, Rita Carpenter, David Houck, June McLaughlin, Kay France, Neal Hunt, Roger Warren, Shari Kinney, Paul Garcia, Julia Curry, Don Anderson, Rick Vaughn, Mark L. Gibson, Ginger Hall, Donna Meyer, Barbara Cleveland and David Krueger.

Rod Cleveland moved, seconded by George Skinner to table the minutes of the Regular Meeting of September 19, 2011.

The vote was: George Skinner, yes; Rod Cleveland, yes.
Motion carried.

At the request of Brenda Wakeman, assistant purchasing agent, Rod Cleveland moved, seconded by George Skinner, to strike County Bid #CT-1523- The Cleveland County Treasurer's Office has one (1) Sharp ARBC260 Digital Copier/Printer for sale by sealed bid.

The vote was: Rod Cleveland, yes; George Skinner, yes.
Motion carried.

Rod Cleveland moved, seconded by George Skinner to table the minutes of the Regular Meeting of September 12, 2011.

The vote was: George Skinner, yes; Rod Cleveland, yes.
Motion carried.

At the recommendation of Brenda Wakeman, assistant purchasing agent, George Skinner moved, seconded by Rod Cleveland, to table County Bid #HWY-1522 – Four-Months (4) Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from October 10, 2011 through February 9, 2012.

The vote was: Rod Cleveland, yes; George Skinner, yes.
Motion carried.

After Rod Cleveland asked Assistant District Attorney David Batton if the sheriff had his questions answered, he moved, seconded by George Skinner, to approve the contract between the County Sheriff's Office and Converstant Technologies, Inc. to provide inmate payphone service for the location of 203 S. Jones, Norman, OK. The term will be from October 1, 2011 through January 5, 2012.

Compensation will be as follows:

- * 52.0 % Commission on all gross billable collect calls.
- * 52.0 % Commission on direct pay collected from Visa, Master Card & Western Union.
- * 52.0 % Commission on all inmate debit calls.

The vote was: George Skinner, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Contract between the County Sheriff’s Office and Converstant Technologies, Inc. to provide Inmate Payphone Service for the location of 2550 W. Franklin Road, Norman, OK. The term will be from January 6, 2012 through September 30, 2012. Compensation will be as follows:

- * 52.0 % Commission on all gross billable collect calls.
- * 52.0 % Commission on direct pay collected from Visa, Master Card & Western Union.
- * 52.0 % Commission on all inmate debit calls.

The vote was: George Skinner, yes; Rod Cleveland, yes.

Motion carried.

Dan Cary, director of Safety and Emergency Management, said the county was still under the governor’s burn ban and recommended the county ban be stricken from the agenda. George Skinner moved, seconded by Rod Cleveland, to strike the item.

The vote was: Rod Cleveland, yes; George Skinner, yes.

Motion carried.

Rod Cleveland moved, seconded by George Skinner to approve the following Cash Fund Appropriations:

a. Sheriff’s Service Fee Fund	\$ 53,886.57
b. Sheriff’s Revolving Fund	\$ 46,454.45
c. Sheriff’s Property Forfeiture Fund	\$ 24,425.54
d. Sheriff’s Environmental Reward Fund	\$ 6.50
e. Sheriff’s Courthouse Security Service Fee	\$ 3,729.50
f. Sheriff’s Jail Fund	\$ 7,056.88
g. Treasurer’s Certification Fee Fund	\$ 4,930.00
h. County Clerk’s Lien Fee Fund	\$ 2,440.28
i. County Clerk’s Preservation Fee Fund	\$ 25,315.34
j. Court Clerk’s Revolving Fund	\$ 10,962.31
k. Fair Board Fund	\$ 14,981.50
l. Bridge Capital Improvement	\$ 890.30
m. Highway Unrestricted	\$513,913.70
n. County Commissioner’s Building Fund	\$ 18.45
o. Sales Tax Fund	\$612,515.51
p. County Bridge & Road Improvement Fund	\$ 68,577.46
q. County Detention Transition Account Fund	\$ 26,508.90
r. S.T.O.P. Violence Against Women Grant	\$ 2,616.17
s. DA Incarceration Cost Fund	\$ 640.06
t. Drug Court Revolving Fund (Adult)	\$ 805.60
u. Sheriff’s Commissary Fund	\$ 1,985.03
v. Assessor’s Revolving Fund	\$ 1,281.28

The vote was: George Skinner, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by George Skinner, to approve the renewal of County Bid #HD-1479 – Janitorial Service Contract for the Cleveland County Health Department located at 224 S. Chestnut, Moore, OK and 250 12 Avenue N.E., Norman OK, with Facility Care Inc. All terms and conditions will remain the same. The renewal period will be from October 4, 2011 through October 3, 2012, with the correction of the Moore address to 424 S. Eastern Avenue, Moore, OK. The vote was: Rod Cleveland, yes; George Skinner, yes.
Motion carried.

Rod Cleveland moved, seconded by George Skinner, to approve the July, 2011 monthly report of Shari Kinney, Cleveland County Health Department.
The vote was: George Skinner, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Resolutions for Disposing of Equipment from the Cleveland County Sheriff’s Office:

#B645.0001 Gramin Portable Car Navigation GPS Receiver Junked

The vote was: Rod Cleveland, yes; George Skinner, yes.
Motion carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Resolutions for Disposing of the Equipment from the Cleveland County Health Department for the following inventory items:

#1327	Refrigerator	Surplus-Traded
#1894	Condenser	Surplus-Traded
#1892	Furnace	Surplus-Traded
#1893	Furnace	Surplus-Traded
#1664	Hot Water Heater	Surplus-Traded
SI104-12	Filing Cabinet	Surplus-Traded
#1379	Filing Cabinet	Surplus-Traded
#0047	Desk	Surplus-Traded
#0767	Side Arm Chair	Surplus-Traded
#1436	Chair	Surplus-Traded
#0337	Chair	Surplus-Traded
#0555	Executive Swivel Chair	Surplus-Traded
#0769	Executive Swivel Chair	Surplus-Traded
#0770	Executive Swivel Chair	Surplus-Traded
#0773	Executive Swivel Chair	Surplus-Traded
#1614	Chair	Surplus-Traded
#1615	Chair	Surplus-Traded
#1501	Executive Hi-Chair	Surplus-Traded
#1462	Chair	Surplus-Traded
#0724	Guest Chair	Surplus-Traded
#0725	Guest Chair	Surplus-Traded
#0726	Guest Chair	Surplus-Traded
#0727	Guest Chair	Surplus-Traded
#0728	Guest Chair	Surplus-Traded
#0729	Guest Chair	Surplus-Traded
#0730	Guest Chair	Surplus-Traded
#0731	Guest Chair	Surplus-Traded
#0732	Guest Chair	Surplus-Traded
#0733	Guest Chair	Surplus-Traded

#1381	Hutch	Surplus-Traded
#0386	Lamp	Surplus-Traded
#0558	Desk Lamp	Surplus-Traded
#1281	Literature Sorter	Surplus-Traded
#0752	Pediatric Scale	Surplus-Traded
#1729	Printer	Surplus-Traded
#220-6	Projection Screen	Surplus-Traded
#0975	Compact Refrigerator	Surplus-Traded
#507.4	Scales	Surplus-Traded
#1264	UV Light	Surplus-Traded
#1737	Table	Surplus-Traded
#1996	Table	Surplus-Traded
#0710	Typing Stand	Surplus-Traded
#102.59	Lounge Chair	Surplus-Traded
#102.60	Lounge Chair	Surplus-Traded
#102.61	Lounge Chair	Surplus-Traded
#102.62	Lounge Chair	Surplus-Traded
#102.63	Lounge Chair	Surplus-Traded
#SI 105-5	Desk	Sold
#SI 105-6	Desk	Sold
#0443	Chair	Surplus-Junked
#102-93	Chair, Auditorium	Surplus-Junked
#102-94	Chair, Auditorium	Surplus-Junked
#102-95	Chair, Auditorium	Surplus-Junked
#102-96	Chair, Auditorium	Surplus-Junked
#102-97	Chair, Auditorium	Surplus-Junked
#102-98	Chair, Auditorium	Surplus-Junked
#102-99	Chair, Auditorium	Surplus-Junked
#102-100	Chair, Auditorium	Surplus-Junked
#102-101	Chair, Auditorium	Surplus-Junked
#102-102	Chair, Auditorium	Surplus-Junked
#102-103	Chair, Auditorium	Surplus-Junked
#102-104	Chair, Auditorium	Surplus-Junked
#102-105	Chair, Auditorium	Surplus-Junked
#102-106	Chair, Auditorium	Surplus-Junked
#102-107	Chair, Auditorium	Surplus-Junked
#0178	File Cabinet	Surplus-Traded
#0740	Floor Lamp	Surplus-Traded
#1251	Lamp	Surplus-Traded
#01058	Literature Organizer	Surplus-Traded
#1498	Workstation	Surplus-Traded
#0506	Floor Lamp	Surplus-Traded
#0179	File Cabinet	Surplus-Traded
#01042	Fan	Surplus-Traded
#1133	Printer Stand	Surplus-Traded
#1145	Desk Organizer	Surplus-Traded
#1484	Peanut Workstation	Surplus-Traded
#1537	Printer	Surplus-Traded
#0428	Cabinet	Surplus-Traded
#0429	Cabinet	Surplus-Traded
#1231	Transcriber	Surplus-Traded
#1503	Camera	Surplus-Traded

#0227	Camera	Surplus-Traded
#0761	Side Arm Chair	Surplus-Traded
#0762	Side Arm Chair	Surplus-Traded
#0764	Side Arm Chair	Surplus-Traded
#0765	Side Arm Chair	Surplus-Traded
#0766	Side Arm Chair	Surplus-Traded
#0771	Executive Swivel Chair	Surplus-Traded
#1508	Chair	Surplus-Traded
#102.132	Chair	Surplus-Traded
#1494	Task Seating	Surplus-Traded

The vote was: George Skinner, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by George Skinner to approve the maintenance agreement between the Cleveland County Commissioners’ Office and Oklahoma Office Systems, LLC, for maintenance on a Konica Minolta C363 at the cost per copy rate of .049 color and cost per copy rate of .0071 for black and white.

The vote was: George Skinner, yes; Rod Cleveland, yes.
Motion carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Bridge and Approach Plans for County Bridge over Buckhead Creek located in District #2, Project #STP-114D(176) Co. State Job Piece #23766(04).

The vote was: George Skinner, yes; Rod Cleveland, no.
Motion carried.

Rod Cleveland moved, after David Batton said the contract was the renewal of a regular maintenance item, to renew Commercial Pest Control Agreement between Terminix and Cleveland County Health Department for 250 12th Ave. NE, Norman 73071. The agreement is for 12 months unless canceled and will automatically continue on a quarterly or monthly basis until canceled by either party by a 30 day notice. The health department will pay a fee of \$148 quarterly for regularly scheduled service and no charge for extra services. George Skinner seconded the motion.

The vote was: Rod Cleveland, yes; George Skinner, yes.
Motion carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Allocation of Alcoholic Beverage Tax in the amount of \$30,680.04.

The vote was: George Skinner, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by George Skinner to approve Invoice #1788 from Pottawatomie County Public Safety Center for August 2011 Inmate Housing in the amount of \$17,728.00.

The vote was: Rod Cleveland, yes; George Skinner, yes.
Motion carried.

Rod Cleveland moved, seconded by George Skinner to a Contract between Cleveland County Health Department and Chio Saetern for services as a Teaching Assistant for the Early Foundations Replication Project with the corrected date of October 1, 2010 to June 30, 2012.

The vote was: Rod Cleveland, yes; George Skinner, yes.
Motion carried.

Rod Cleveland moved, seconded by George Skinner to approve an agreement between the Cleveland County Sheriff and Aramark Correctional Services, LLC for food services for the county jail inmates at the new jail facility as prescribed by state and federal jail standards at an individual rate as listed of approximately \$1.20 per meal and also provide commissary services to the County jail and pay County 25% on net sales. Contract term will be through June 30th, 2012 and renewable by agreement for 5 successive 1 year periods. David Batton said the amount was for extra meals and the cost would be determined by the number of inmates.

The vote was: Rod Cleveland, yes; George Skinner, yes.

Motion carried.

Rod Cleveland moved, seconded by George Skinner to table action on a plan or decision for the old county jail facility and/or request for the study and presentation of use alternatives or demolition. Cleveland said he had talked with Jerry Foshee of the sales tax oversight committee and Foshee wants to get with other members. David Batton said there were a lot of ideas from tearing it down to remodeling. Cleveland wants as much input from others including the City of Norman since the building is in downtown Norman. He also said the county needs a holding facility but the current building would be too expensive to run. He would like to tear down the building and maybe build a new holding facility and offices. He also suggested a juvenile facility but George Skinner said there was no money for another juvenile program. Cleveland said Commissioner Sullivan needed to be present before any action was taken.

The vote was: George Skinner, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by George Skinner, to approve the following Blanket Purchase Orders submitted from the following Departments:

a.	<u>Commissioners:</u>		
	12-1911 – R2	Shawn Blackburn	\$ 300.00
b.	<u>District #1 Warehouse:</u>		
	12-1909 – T2A	Fox Building Supplies	\$1,200.00
c.	<u>District #2 Warehouse:</u>		
	12-1863 – T2A	Zep Sales & Service	\$1,000.00
	12-1943	Weldon Parts Inc.	\$1,500.00
d.	<u>District #3 Warehouse:</u>		
	12-1906 – T2A	American Logo & Sign, Inc.	\$1,000.00
d.	<u>Building Maintenance Department:</u>		
	12-1896 – SM2	Natural Water Co.	\$ 300.00
	12-1897 – SM2	Gexpro	\$2,000.00
f.	<u>Health Department:</u>		
	12-1817 – MD2	Lowe’s Companies, Inc.	\$ 500.00
g.	<u>Sheriff’s Office:</u>		
	12-1793 – CFBRE2	O’Reilly Automotive	\$1,000.00
	12-1794 – CFBRE2	Copelin’s Office Center	\$1,000.00
	12-1795 – CFBRE2	Alameda Animal Hospital, Inc.	\$ 500.00
	12-1830 – CFBRE2	Waste Disposal Services, Inc.	\$ 300.00
	12-1837 – CFBSAGmt2	ADT Security Services, Inc.	\$ 104.97

h.	<u>Cleveland County Justice Center:</u>		
	12-1792 – CCJC2	United Refrigeration, Inc.	\$ 500.00
	12-1820 – CCJC2	Elite Equipment Company, Inc.	\$ 500.00
	12-1826 – CCJC2	Capital City Processors, L.L.C.	\$ 375.00
	12-1836 – CCJC1C	Liquid Capital Exchange, Inc.	\$2,500.00
	12-1859 – CCJC2	Concentra Medical Centers	\$1,000.00
i.	<u>Cleveland County Treasurer:</u>		
	12-1856 – CFC1C	State Auditor & Inspector	\$ 525.00
j.	<u>Cleveland County Purchasing:</u>		
	12-1857 – SP1C	State Auditor & Inspector	\$ 250.00
k.	<u>OSU Extension Center:</u>		
	12-1861 – E2	Copelin’s Office Center	\$1,500.00
l.	<u>Cleveland County Fair Board:</u>		
	12-1881 – FF2	UniFirst	\$ 500.00
m.	<u>Cleveland County Clerk:</u>		
	12-1904– F1C	State Auditor & Inspector	\$1,000.00

The vote was: Rod Cleveland, yes; George Skinner, yes.
Motion carried.

Rod Cleveland moved, seconded by George Skinner to approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

11-5027 – R3	12-0426 – T2A
	12-0437 – T2A
12-0501 – B2A	
12-0554 – CCJC2	
12-0862– CCJC2	

The vote was: George Skinner, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by George Skinner to Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 11/12</u>	
a. General Fund	\$ 674,426.79
b. Highway Fund	110,882.91
c. Health Fund	18,068.67
d. Sheriff Service Fee Fund	1,166.32
e. Sheriff Revolving Fund	6,157.11
f. County Detention Transition Acct. Fund	12,822.76
g. SCA2010 Grant Fund	34.99
h. Treasurer’s Certification Fee Fund	77.00
i. County Clerk Preservation Fee Fund	9,477.37
j. Fair Board Fund	1,910.47

FY 10/11

a. General Fund	\$	9,952.00
b. Highway Fund		2,000.00

The vote was: Rod Cleveland, yes; George Skinner, yes.
Motion carried.

Chairman Skinner called for public comments and said to start with a 2 minute limit. Those who spoke to the board included Roger Warren, Leroy Krohmer, Donna Meyer, David Krueger, Leroy Krohmer and Donna Meyer.

Rod Cleveland made a motion to rescind the Action to rescind the action passed on September 12, 2011 of Item #13 – Discussion, Consideration, and/or Action regarding approval of a redistricting / reapportionment plan for Cleveland County Commissioners’ Districts, (1), Two (2), and Three (3) as is required pursuant to 19 O.S. §321(A) based upon publication of the latest Federal Decennial Census and a resolution adopting such plan.

Skinner said he wouldn’t second the motion but would take it under advisement. He made a motion to strike but it also died for lack of a second.

There was no new business to come before the board.

There was no miscellaneous discussion.

Cleveland made a motion to adjourn, seconded by Skinner.

The vote was: George Skinner, yes; Rod Cleveland, yes.
Motion carried.

(Clerk’s Note: the amended agenda was posted on September 23, 2011 at 9:43 a.m.)